

**ANNUAL QUALITY ASSURANCE REPORT
(AQAR)**

2013-14

Prepared by
**INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

The Maharaja Bodhchandra College
(Affiliated to the Manipur University)
Palace Compound, Imphal – 795001
Manipur (India)

COLLEGE PROFILE

Name of the College	The Maharaja Bodhchandra College, Imphal
Address	Palace Compound, Imphal, Manipur
Telephone	0385-2449238
E-mail	mbcollege.imphal@gmail.com
Website	www.mbcollegeimphal.com
Name of Principal	Dr. Th. Manihar Singh
Type of College	Government
Area of Land	5.03 acres
Area of Building	2276.2 sq.mt.
Class rooms	15
Laboratory	4
Mini Sports stadium	1
Multipurpose Hall	1

FOREWARD

I am extremely happy to forward the **Annual Quality Assurance Report (AQAR): 2013-14** prepared by the Internal Quality Assurance Cell (IQAC) of the Maharaja Bodhchandra College, Imphal. This is the second Annual Report of the college after a Peer Team of National Assessment and Accreditation Council (NAAC), Bangalore visited us on April 16–18, 2012 and subsequently accredited the college B grade.

I would like to appreciate the efforts put in by IQAC of the college and the warm co-operation and assistance extended by the teachers, non-teaching staffs and students not only towards the preparation of the report but also for bringing about value addition and general development of the college. Finally, we remain indebted to bodies of higher education such as NAAC, UGC and ICSSR and other Government agencies which are tirelessly working to bring about rapid development in higher education in the state as well as the country. I express my deep sense of gratitude to all and hope that colleges all over India shall continue to benefit and develop in the times to come.

We are privileged to submit this AQAR to NAAC for further actions and recommendations. We hope the report would be warmly received by NAAC.

(Dr. Th. Manihar Singh)
Principal
M. B. College, Imphal

Part A

To maintain the tempo of progress initiated by the NAAC visit in 2012, IQAC was constituted by the college on August 2012. Since then, IQAC has submitted the first report in 2013. The effort of IQAC continues. And in its quest for excellence for the college, every staff and student have contributed for overall development and educational advancement. The plan of action chalked out by the IQAC of the college in the beginning of the year towards quality enhancement includes the following.

- Introduction of multi-disciplinary approach in teaching-learning process and presentations and group discussions by students
- ICT in classroom activities.
- Conducting of remedial classes for slow and disadvantaged learners.
- Encouraging Teachers to undertake research projects and to publish books and articles in academic journals.
- Annual renovation of toilets, classrooms and others
- Division of curricular, non-curricular works among all staff members to achieve good results in total quality management
- Circulation of feedback on teaching method, regularity and punctuality of teachers to students

Part B: Activities Reflecting the Goals and Objectives

1. Total number of students enrolled in 2013-14

Courses	GENERAL		SC		ST		OBC		Minority		Total
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	
BA I SEM	55	48	11	3	92	78	43	17	6	0	353
BA III SEM	33	10	2	1	58	60	9	8	2	5	188
BA V SEM	35	22	1	2	43	46	4	3	5	0	161
TOTAL	123	80	14	6	193	184	56	28	13	5	702

2. Courses offered and students enrolled for the courses

Sl. No	Courses offered	No. of students
1.	Economics	2
2.	Education	413
3.	English	135
4.	Geography	155
5.	History	2
6.	Manipuri	2
7.	Mathematics	13
8.	Philosophy	20
9.	Political Science	536

- The above does not necessarily reflect the total number of students enrolled as students should take a combination of three 3 (three) elective subjects such as Education, Political Science and History upto the Semester IV.
- From Semester V onwards, students are offered honours courses in Economics, Education, English, Geography, History, Manipuri and Political Science.

3. New academic programmes initiated

- Efforts are being made to include Add-on Courses and Language Lab.
- Proposals have been submitted to UGC-NERO

4. Innovations in curricular design and transaction

- Follows curricular design given by the Manipur University. In terms of transaction, audio-visual and use ITC introduced.

5. Ongoing Inter-disciplinary programmes

Departments involved	Type of programme	Beneficiaries	Outcome
Political science, History, Geography	Regional Development Studies	All the students from every department	Better awareness of the Northeast Region as a whole

6. Examination reforms implemented

- None as such (It is to be initiated by the university)

7. Examination results (End Semester examination 2013)

Course	No of students appeared	No. of First classes	No. of second classes	Simple pass	Total pass	Pass %
Economics (H)	NIL	NA	NA	NA	NA	NA
Education (H)	6	0	6	0	6	100
English (H)	10	0	6	2	8	80
Geography (H)	5	2	3	0	5	100
Political Science (H)	54	1	35	13	49	91
History (H)	8	0	3	2	5	63
BA Pass Course*	13	0	10	1	11	85
Overall	96	3	63	18	84	88

Note: * It is a combination of three 3 (three) elective subjects such as Education, Political Science and History

8. Candidates qualified NET/SLET/GATE

- Not applicable as it is Undergraduate College.

9. Initiatives towards faculty development programmes

a). Paper presentation by the faculty at Seminar/Workshop/Conference

Name of the Faculty	Programme	Institute/Place	Title of Presentation	Date
Dr. R.K. Indra Devi, Associate Professor	2-Day National Seminar on 'Higher Education in India : Revitalization in perspective of XII FYP'	Imphal College, Imphal	ICTs : Reinvigorating Teaching Aids	Feb. 26 -27, 2013
	Student Friendly College – A need of Hour	Department of Economics, Indira Gandhi Women's College, Cuttak	Student friendly college with special reference (my institution)	March 30 – 31, 2013
	Excellence in Higher Education: Challenges and Remedies	M.B. College, Imphal, Manipur	Customising Advice and Self Efficiency	April 18- 19, 2013
	International Seminar on 'Non-Violence & Peace Education	Shridhar University, Pilani, Rajasthan, India	Peace Education in Multicultural & Multiethnic Society	Sep. 7-8, 2013
	National Seminar on 'changing Paradigms of Higher Education : XII Five Year Plan Initiatives'	Association of Mangalore University College Teachers – AMUCT, St. Louis College, Mangalore	Mapping the Gap – The financial crunch : The three Es	Nov. 30 – Dec. 2, 2013
	Regional Seminar on 'Superstition in the Tribal Cultures of Northeast : A study of Myth and Reality	Department of Arts and Culture, Govt. of Meghalaya	Resource Person	3 rd & 4 th May, 2013
	A 7-Day National Residential Workshop on 'Unmasking the Mask'	Institute of Rural Education – IRE (College of Teacher Education), Wangjing, Manipur	Resource Person	19 – 25 th July 2013
	A 2-Day Workshop on Modification of Syllabus and Design of Question paper (for Classes XI and XII of the Council)	Council Office, Babupara, Imphal	Resource Person	27 th & 28 th September, 2013

Name of the Faculty	Programme	Institute/Place	Title of Presentation	Date
Dr. Homen Thangjam	National Seminar on “ <i>Borders Questions in India's North East: Intra and International Dimensions</i> ”	Indian Institute of Advanced Study Rashtrapati Nivas, Shimla	Demand for Inclusion of Meiteis in the ST List of India: Materiality and the Politics	April 22-23, 2014.
	International Conference on “ <i>North East India in India's Look East Policy</i> ”	Manipur University in collaboration with Association of Asia Scholars sponsored by ICSSR, New Delhi	Sustainable Tourism in North East India and Look East Policy	March 24-25, 2014
	International Conference on “ <i>State and Society in North East India</i> ”	North East India Studies Programme, Jawaharlal Nehru University, New Delhi sponsored by ICSSR	Resistance Nationalism after Global Capital and Free Trade	February 26-28, 2014
	6th Asia Pacific Mediation Forum Summit	Asia Pacific Mediation Forum & De La Salle University, Manila, Philippines	Development, Environmental Protection & Displacement in Northeast India	Dec. 9-11, 2013
	Workshop on “India Country Level Dialogue for improved water governance of the Brahmaputra River”, at Guwahati, Assam.	Indian Institute of Technology Guwahati, the South Asian Consortium for Interdisciplinary Water Resources Studies and the Institute of Water and Flood Management of the Bangladesh University of Engineering and Technology	Improved Water Governance in the Brahmaputra: Policy Aspects and Institutional Processes towards multi-stakeholder participation and dialogue	Sep. 9-10, 2013
	Two Day ICSSR (New Delhi) Sponsored National Seminar on Conflict Transformation, Peace and Ethnic Divide in India's Northeast: The Context of Recent Trends	S. Kula Women's College, Kongkhampat, Nambol	Political Will & Conflict Resolution in Manipur	May 3-4, 2013

b). Participation/Attended by the faculty at Seminar/Workshop/Conference

Name of the Faculty	Seminar/ Workshop	Organiser/ Venue	Sponsor	Date
Dr. R.K. Indira Devi	Open Discussion on Biometrics – Problems & Prospects	Imphal College Teachers' Association	AMCTA, Manipur	28 th August 2013
	UGC regulations on API : Methods and Procedures	Jubilee Hall, Imphal College	Dept. of Higher Edn., Govt. of Manipur	10 March 2014
	3-Day Festival of Literature, Dance and Music	JNM Dance Academy, Imphal	Writers' Forum, Imphal under the aegis of Ministry of Culture, New Delhi	21 to 23 March, 2014
	Two Days National Seminar on Environmental Protection Drives : Politics and Unseen Challenges	Dept. of Political Science, M.B. College, Imphal	ICSSR, New Delhi	March 28 – 29, 2014
	Manipur State Award for Literature – 2013	J.N. Manipur Dance Academy, Imphal	Organised by Directorate of Language Planning and Implementation, Government of Manipur	17 th June 2014
	One Day National Seminar on API and UGC Regulations	Thoubal College, Thoubal	U.G.C.	26-08-2014

10. Total number of seminars/workshops conducted

- One

Sl. No.	Coordinator	Title	Organizer	Date and Venue
1.	Dr. Homen Thangjam	Two Days National Seminar on “Environmental Protection Drives: Politics and Unseen Challenges”	Department of Political Science, M. B. College, Imphal, Sponsored by: ICSSR, New Delhi	March 28–29, 2014, M.B. College, Imphal

11. Research projects

12. a) Newly implemented

- None

b). Completed

Name of the coordinator	Funding agency	Topic	Date of completion	Type of project
Dr. Homen Thangjam, Asst. Prof. Dept. of Pol. Sc.	Centre for Social Development, Imphal, Manipur	United Nations and Human Rights in Manipur	2013	Major

c). Continuing Projects

- None

13. New collaborative research programmes

- None at the moment

14. Research grants received from various agencies

Name of the coordinator	Department	Agency	Amount
Dr. Homen Thangjam	Pol. Sc.	CSD, Manipur	Rs 4,00,000/-

15. Details of Research scholars

- Dr. Homen Thangjam has been selected to be Research Supervisor by the Academic Council, Manipur University, Canchipur for Political Science from the academic session 2014-15 onwards. However, Research scholar are yet to be allotted to him.
- Principal extends his service as a research guide to scholars in Manipur University. He has produced one Ph. D. Scholar.

16. Research Publications of Faculty members

Name of the faculty	Dept.	Book/Article	Journal/Book	ISSN/ISBN	Publisher	Year
Homen Thangjam & others	Pol. Sc.	<i>Widening Horizon of Manipur's Self Determination Movement</i>	Edited book	81-8069-728-2	New Delhi: Concept	2013
Homen Thangjam and others	Pol. Sc.	<i>Quest for Development in Manipur</i>	Edited book	81-8069-908-0	New Delhi: Concept	2013
Name of the faculty	Dept.	Book/Article	Journal/Book	ISSN/ISBN	Publisher	Year

Homen Thangjam & others	Pol. Sc.	<i>United Nations and Human Rights in Manipur:</i>	Edited book	978-93-81763-08-7	New Delhi: Forward Books	2013
Homen Thangjam	Pol. Sc.	“Environmental Protection & Internal Displacement in Manipur”	Book chapter	998-616-297-634-2	New Delhi: Forward Books	2014
Homen Thangjam	Pol. Sc.	“Militarism and the Issue of Human Rights and Democracy in Northeast India”	Book chapter	978-616-279-346-2	Bangkok: SEAHRN	2013
Homen Thangjam	Pol. Sc.	“Democratic Decentralization of Economic Development”	Book chapter	81-8069-908-0	New Delhi: Concept	2013
Homen Thangjam	Pol. Sc.	“Free Trade Agreement between India and the European Union: Potential Impact on the Northeastern States of India”	Book chapter	81-8334-056-3	New Delhi: Essential Books	2013
Homen Thangjam	Pol. Sc.	“Political Will & Conflict Resolution in Manipur”	Book chapter	978-81-907756-1-8	Guwahati: Kamyakha Publishing	2013

17. Honors and awards to the faculty members

- None for 2013-14

18. Internal resources generated

- 2 (two) percent monthly salary collected from teaching and administrative staff
- Establishment of development fund collected from the students
- Funds collected through P.T.A for developmental activities

19. Community services and extension activities N.S.S.

Sl. No.	Event	Organised by	Venue	Date
1.	Around 20 volunteers of NSS Unit I & II of college participated in Mega Blood Donation Camp cum Awareness Programme and Launching of Club 25 International Manipur	NSS Cell, MU	MU	Friday, the 15th March, 2013
2.	Around 50 volunteers from college participated in the One Day State Mega NSS Camp and Vivekananda Lecture	NSS Cell, MU	MU	20th May, 2013

Sl. No.	Event	Organised by	Venue	Date
3.	Around 50 volunteers from college participated in the National Seminar on Youth for Good Governance	NSS Cell, MU	MU	30-May-13
4.	Around 50 volunteers from college participated in the One Month Campaign Against drug Abuse and Illicit Trafficking on	NSS Cell, MU	MU	May 30-June 26, 2013
5.	Around 50 volunteers from college participated in the One-day Workshop on Voluntary Blood Donation for NSS Programme Officers	NSS Cell, MU	MU	11th October, 2013
6.	100 volunteers participated at Special Camp Programme	NSS Cell, MB College	M. B. College	Nov. 5-11, 2013
7.	Training Orientation Programme for programme officers	NSS Cell, MU	MU	7th March, 2014 to 15th March, 2014
8.	40 volunteers participated in One Day Interaction Programme on Systematic Voter's Education and Electoral Participation (SVEEP)	NSS Cell, MU	MU	26th March, 2014
9.	50 students One Day regular Camp on Tree Plantation	NSS Cell, MB College	M. B. College	13th August, 2014

Pic.: Tree Plantation by Principal, M.B. College, Imphal



20. Activities of N.C.C 14Bn. E Coy Division of M. B. College, Imphal

- The unit consists of 52 students

- Twenty routine parades were conducted
- Five cadets participated in the combined annual training camps from 28/07/14 to 06/08/14 at NCC Headquarter, Imphal
- One senior cadet, A. Raghmani Meitei (MSD/12/14419) participated in the Basic Leadership Camp at Jamuguri, Tejpur (20/6/14 to 1/ 7/ 14)
- A. Raghmani Meitei (MSD/12/14419) participated in the National Integration Camp (2) at Kodagu (Karnataka & Goa) (16/12/13 to 27/12/ 13)
- Chingtham Chandrakumar Singh (MSD/12/14420) participated in the Nationalak Integration camp held at Kozhikode in Kerala 20/12/13 to 31/12 /13)
- Heikrujam Romeo Singh (MSD/12?14423) participated in the National Integration camp held in Nagaland (18/6/14 to 29/6/14)
- Attend Army Attachment Camp by A.N.O at Jakhama, Nagaland in month of March 6 to 15, 2014



Pic.: Dr. Th. Nishikanta Singh, ANO-NCC, MB College (standing right front) with NCC cadets visiting China Room at at Jakhama, Nagaland

21. Teachers and officers newly recruited

- None, as recruitment is conducted by the Government of Manipur

22. Teaching non teaching staff ratio

- The college has 36 Teaching staff and 14 Non-Teaching staff at present. The Teaching to Non-Teaching staff ratio of the college is approximately 31 .

23. Improvements in the library

- Internet connection
- New infrastructure under construction

24. New books and journals subscribed and their value

- Table given below shows the number of books, journals and periodicals purchased and amount spent

Item	Number	Amount in Rs.
New books purchased	307	1,09,429.00
Journals	4	5,000.00
Periodicals	3	3,880.00
TOTAL	314	118,309.00

25. Courses in which student assessment of teachers is introduced and the action taken on student feedback

- Feedback from the students are collected in forms prepared by the IQAC for all the classes.

26. Unit cost of education

- Including Salary - Rs. 45,042.00
- Excluding Salary - Rs. 7,441.40

27. Computerization of administration and process of admission and examination results, issue of certificate

- Computerized the office in the following matters
 - Admission procedures
 - Salary bills
 - Students' enrolment
 - Examination procedures and results
 - Mark lists of internal examinations

28. Increase in the infrastructural facilities

- Ladies Hostel is Phase I completed under UGC fund
- Indoor Stadium is getting completed under UGC fund
- Race Track is in the initial stage of construction by the UGC fund
- Seminar Hall repaired under development fund
- Renovated Girls' Common Room, NSS Room, Ladies Toilets, Mathematics and Education Department

29. Technology up gradation

- New Scanner for Political Science Department
- Audio Public system procured
- Internet facility available for all the departments
- Library Inflibnet – N-list facility available

30. Computer and internet access to teachers and students

- Internet facilities are available in all the departments from 930 a.m. to 400 pm on all working days
- Students are given internet access with a nominal fee

Department	No of computers	LCD/laptop
Economics	1	
Education	1	1
English	1	1
Geography	1	2
History	1	1
Manipuri	1	
Mathematics	1	1
Philosophy	1	
Political Science	1	1
Accounts section	1	2

31. Financial aid to students

- The students are entitled to receive scholarships from MOBC, NEC, State Merit Scholarships, Department of Tribals and Hills, etc. through the college.

32. Activities and support from the alumni association

- Hold annual social service in college

33. Activities and support from Parent Teacher Association

- Annual Parents-Teachers meet started from 2013

34. Health Services

- The college has no health centre but the hospitals are within 1-2 km distance.
- One private hospital-Advanced Hospital and Research Institute has been recently opened near the college. It is about 100 metres from the college.

35. Performance in Sports Activities

- L. Nirupama Devi, won Gold Medal in Girls Thang-Ta (Thang Leiteng) in the Manipur University Inter College Thang-Ta Competition 2013, held at Sri Sri Gour Gobind Girls' College from 25th to 26th February 2014.

- Y Pritam Meitei, won Gold Medal in Boys Thang Haiba (Thang Leiteng) in the Manipur University Inter College Thang-Ta Competition 2013, held at Sri Sri Gour Gobind Girls' College from 25th to 26th February 2014.
- Sadananda Senjam won Silver Medal in Boys Thang-Ta (Boys Phunanaba Ama) in the Manipur University Inter College Thang-Ta Competition 2013, held at Sri Sri Gour Gobind Girls' College from 25th to 26th February 2014.
- Y Pritam Meitei, won Silver Medal in Boys Thang Haiba (Boys Phunanaba Ama) in the Manipur University Inter College Thang-Ta Competition 2013, held at Sri Sri Gour Gobind Girls' College from 25th to 26th February 2014.
- Y Pritam Meitei, won Silver Medal in Boys Thang Haiba (Boys Phunanaba Anishuba) in the Manipur University Inter College Thang-Ta Competition 2013, held at Sri Sri Gour Gobind Girls' College from 25th to 26th February 2014.
- Shindambi Heisnam won Silver Medal in Girls' Thang Haiba (Phunanaba Ama) in the Manipur University Inter College Thang-Ta Competition 2013, held at Sri Sri Gour Gobind Girls' College from 25th to 26th February 2014.
- L Nongpoknganbi Chanu won Gold Medal in Girls' Thang Haiba (Phunanaba Ama) in the Manipur University Inter College Thang-Ta Competition 2013, held at Sri Sri Gour Gobind Girls' College from 25th to 26th February 2014.

36. Student achievements and awards

- None

37. Activities of the Guidance and counseling unit

- Regular training programmes held to improve the soft skill of students

38. Placement services provided to students

- None at the moment

39. Development programmes for non teaching staff

- Computer training programme for the non teaching staff at DOEACC Imphal.
- Classes on Personality development

40. Healthy practices of the Institution

- College calendar with all necessary information about the academic year is given to all the students and staffs
- Inter religious prayer service in the beginning and end of the Academic year
- Notice boards on the corridors for displaying current news and information
- University help desk to provide the details of various university programmes and examinations
- Frequent get- together of teachers
- Staff association for the welfare of the staff
- Annual Get together of staff and students

- Celebration of National festivals like Independence Day, Republic Day and others
- Committees to monitor the programmes for various cultural events and to cultivate the talents of the students
- Maintenance of teachers diary
- Regular internal assessment
- Send off gathering on retirement of staff with Lunch and Gifts
- Canteen facility for staff and students
- Departmental alumni

41. Linkages developed with national/International/academic and research bodies

- None at the moment

42. Any other relevant information the Institution wishes to add

- Women Cell: Since the function of the cell is to sensitize gender awareness, we are planning to invite experts as Resource Persons to address both the Staffs and Students pertaining to women related issues.
- Legal awareness classes conducted
- Red Ribbon Club, M. B. College is opened in the college to provide awareness on HIV/AIDS.
- Film screening as an awareness programme to the students selected films is screened in the mini hall on Saturdays.
 - *Hero* film, directed by Yimou Zhang was screened by the Political Science Department on August 14, 2013 as a part of the Syllabus and Educational Curriculum
 - *Baraka, a documentary film directed by Ron Fricke, was screened by the Political Science Department on August 27, 2013.*
 - *An Inconvenient Truth, a documentary film directed by Al Gore, was screened by the Political Science Department on January 11, 2014..*

Part C

Future Plan for the Year

After the college has been accredited by NAAC, Bangalore, it has been striving to achieve extensive progress in all fields. Every care is taken, such as by activating the existing college committees, and roping in helps and suggestions from the alumni and others, to build up a promising future for the college. As future endeavour, we wish to maintain the momentum of progress and devote to areas where we find limitations. Thus, we shall make sure that the programmes previously planned are materialized to the hilt and new ones incorporated. To assess the extent of work that remains unfulfilled, routine team visits to the departments are being arranged well in advance and we plan to impart necessary guidance to all individuals and departments to wrap up their previous programmes expeditiously.

Building character of the students and imparting values - ethical and moral and love for the country is a motto of the college. In the face of onslaughts from the information technology and divisive forces working in the country, we wish to focus on this area of moral education and national integration. Apart from regular classes, the college plans to rope in national leaders and conduct workshops on the themes mentioned above. To increase the efficiency of the teaching staff and orient them for the task entrusted it is appropriate that at least two renewal seminars are arranged in the course of the year.

Considering the fact that the college caters to large number of students from backward classes and hill areas, remedial coaching for those students who lag behind in their studies has become the need of the hour. Most of these students do not have access to the facilities enjoyed by students having proximity to big cities. Instead they hail from impecunious families of the hill districts which can not afford to provide them even their prescribed text books. Towards this end, we have applied to UG for opening up of remedial classes and service entry coaching for the students belonging to the minority, SC and ST. A core committee is entrusted with this task and we are awaiting approval from UGC.

IQAC has proposed computerization of administrative work as well as maintenance of records and attendance of both students and the staffs. This has been envisioned to reduce the work load in the office and supply the necessary data at the click of the mouse. Work has already started and we plan to complete the process in the coming year. It is also necessary to expedite work of revitalizing the department-wise Alumni association and the heads of various departments should make positive efforts to contact the Alumni of their respective department without delay. Their activities should be coordinated profitably for the institution and present generation.

(K. Monoranjan Singh)
Coordinator, IQAC

(Dr. Th. Manihar Singh)
Chairperson, IQAC

Inaugural Ceremony of the Two Days National Seminar
Environmental Protection Drives: Politics and Unseen Challenges
(March 28–29, 2014)



**(L-R): Mr. K. Monoranjan Singhj, Vice Principal, M.B. College, Imphal, Dr. Maimom Homeshore Singh
Director, Directorate of Environment, Government of Manipur & Dr. Th. Manihar Singh, Principal,
M.B. College, Imphal**